



Self-Guided School Group Guidelines

These guidelines will help ensure a safe and fun trip to the Mint Museum. Please share them with participating students, teachers, and chaperones.

Talk about the museum rules and the chaperones' role *before* you arrive. Students and chaperones alike appreciate knowing what is expected of them.

Leave coats, backpacks, umbrellas, bags, water bottles, and lunches on the bus whenever possible. Oversized items (18" or larger) are not permitted in the galleries. The Museum is not responsible for lost or stolen items.

Check-in at the front desk when you arrive. Report the total number of students and chaperones, and pay the admission fee (if applicable).

Divide your group into smaller groups comprised of 10 students or less, each accompanied by an adult chaperone (18 years or older) who will remain with his/her group at all times and monitor their behavior. Groups with very young and/or special needs children must provide a smaller student to chaperone ratio.

Wear name tags and/or some other item that identifies each member as belonging to your group.

Begin in different galleries. Each group of 10 should begin in a different gallery within the museum, rotating through to avoid too many students in one area at once. Ask for a Gallery Guide map at the Front Desk to help decide on different starting points.

Please do not touch or lean on artwork, display cases, platforms, labels, or walls. Stay 2-3 feet away from works of art and platforms. Experience art with your eyes and mind, not your hands.

Personal photography is permitted in the galleries, provided that no flash is used. Some works of art and special exhibitions *cannot* be photographed and are marked accordingly. Please ask a guard if you are unsure.

Do not eat, drink, or chew gum in the galleries.

Please place cell phones on silent mode or turn them off.

Running and rough play are prohibited, for the safety of the collection and other visitors.

Use only pencils for writing or sketching. Wet materials are not permitted in the galleries. Use clipboards for support, not walls or pedestals. Sketching may be prohibited for special exhibitions; ask the Front Desk staff about current exhibition policy.

The museum does not have on-site lunch facilities. Groups are welcome to eat at the tables on the Museum Plaza outside of the Uptown location and on the grounds outside of the Randolph location. Romare Bearden Park and The Green are a short walk away.

Do you have more questions?

Contact the Tour Coordinator: 704-337-2043 or julie.olsonanna@mintmuseum.org.